

Minutes of the Red Deer River Municipal User Group Regular Meeting held on December 2, 2010 at 1:00 PM, Civic Centre, Drumheller, Alberta

1.0 Call to Order – 1:34 PM

Attendance: Earl Graham - Clearwater County, Doug Major – Special Areas, Bill Shaw – Advisor, City of Red Deer, Annette Clews – Sundre, Brodie Sommerville – Big Valley, Rick Poole – Blackfalds, Derek Baird – Innisfail, Sandy Gamble – Bowden, Bob Kesler – Acme, Buck Buchanan – City of Red Deer, Scott Dudley – Munson, Rocky Dahmer – County of Paintearth, Brenda Knight – Lacombe County, Dwight Meers – Acadia #34, Al Campbell – Town of Stettler, Gerald Campion – Hanna, Ken McVicar – Sylvan Lake, Ray Romanetz – Drumheller, Terry Yemen – Drumheller, Mary Jane Harper – Olds, Doug Lehman – Oyen, Matthew Kreke – Starland County, Ronald Howe – Three Hills, Chris Reeds – Trochu, Ray Reckseidler – Delburne, Tim Fox – County of Stettler, John Kaster – Hanna, Keith Ryder – RDRMUG.

28 Attendees representing 24 Member Municipalities.

2.0 Adoption of Agenda

Graham that the agenda for the December 2, 2010 Red Deer River Municipal User Group Annual Meeting be adopted as presented. Carried unanimously.

3.0 Confirmation of Minutes

3.1 Confirmation of Minutes of the Regular Meeting of September 16, 2010

Poole that the Red Deer River Municipal User Group Meeting minutes of November 26, 2009 be adopted as amended. Carried unanimously.

3.2 Business arising from minutes of September 16, 2010

Knight moved that a new committee comprising of Bill Shaw, Doug Major, Bob Kesler and Executive Director Keith Ryder be struck to explore and develop a strategy regarding the state of contaminants that are in the Red Deer River. Carried unanimously.

K. Ryder noted that this was a follow up to the presentation by Dr. Habibi, U of C, at the September 16, 2010 meeting (Item 8).

4.0 Financial Reports to October 31, 2010

4.1 Balance Statement

K. Ryder, Executive Director provided an overview of the financial status to October, 2010 as follows:

Total Current Assets - \$137,452.13

Deferred Memberships - \$10,086.40

4.2 Revenue and Expense

K. Ryder, Executive Director provided an overview of the revenue and expenses to

October, 2010 as follows: Revenue year to date \$50,976.02; Actual Expenses year to date \$29,424.49. Surplus (Loss) to date is \$21,551.53.

4.3 Accounting Notes

Deferred Memberships - K. Ryder noted that all RDRMUG memberships for 2010 have been paid, \$60,518.50.

Dahmer made a motion to adopt the Financial Report as presented. Carried unanimously.

4.4 Budget

K. Ryder advised that budgets are done annually, usually for the November meeting so members can take them back to their Councils for ratification. He noted that with \$.25 per capita in 2011 there would be an approximate surplus of \$80,000. He noted that there is money set aside for any studies or projects that the members may agree on. It was agreed that the RDRMUG members would take \$.25 requisition back to their Councils. If we can get additional members on board we could get more money. R. Reckseidler noted that 2011 will be a Federal Census year, population numbers may change. R. Romanetz advised that this Census would be a year late.

Reckseidler, Kesler made a motion to approve the 2011 requisition in the amount of \$.25 per capita. Carried unanimously.

Reeds moved to adopt the 2011 RDRMUG operating budget as presented with a request of \$.25 per capita being approved. Carried unanimously.

K. Ryder noted that the Invoices will be sent to each member municipality.

5.0 New Business

5.1 Update Alberta Environment Crown Reservation Process

D. Baird asked where the money would come from for this project. K. Ryder noted that any proposed items are not written in stone. If there was a specific item where more money was required it would come back to the membership to ask for additional funding. M.J. Harper asked if it would not be better to give an actual amount. K. Ryder use money from the special projects account or come back to the Committee. D. Major stated that it would be difficult to give an amount until we find out what the budget will be. K. Ryder noted that there will be a Budget prepared for this project.

Poole moved to proceed with this project. Carried unanimously.

K. Ryder advised that Notes on the back of the 2011 Budget states that "All projects must be approved by the RDRMUG membership prior to being committed.

5.2 Update on RDRWA Shared Projects

D. Major provided an update. He noted that this group approved \$10,000 towards holding these Public Workshops. The Workshops have become a structured process, which outlines that this is why and how we want to carry out this process. Alberta Environment will need to sign off on the Plan. The Workshops bring thoughts into the

planning process and the value on integrating local knowledge is priceless. There were Workshops in September and October, the one schedule for November did not materialize and January 25th will be the next Workshop. The timeframe to have the Watershed Plan completed was Fall 2011, this is not going to happen however and should be Fall 2012 or maybe later. M. J. Harper asked how many people attended the Workshops. D. Major advised there were usually 30 to 40 people; Red Deer was between 50 to 60.

Alberta Water Council – last meeting was held in October, which there were a number of areas of discussion. The report should be finalized October 2011.

Action Project – working on how to examine and approve communication between Watershed Alliance, Water Councils and Stewardship groups; need a way to connect all the groups together.

Gamble, Baird left the meeting.

5.3 Time/Date of Future RDRMUG Meetings

The membership decided that the meetings would continue to be held in Drumheller, unless otherwise notified, dates and times would be 1:00pm, bi-monthly on the 3rd Thursday. (Flexibility would be at the chairs discretion should a conflict arise).

2011 Meeting Dates:

January 20, 2011	July 21, 2011
March 17, 2011	September 15, 2011
May 19, 2011	November 17, 2011

Drumheller Civic Centre - 224 Centre St.

Graham moved to continue with meetings as outlined, with next meeting being held on January 20th. Carried unanimously.

5.4. Renewal of Contract for Executive Director

Due to time restraints the renewal of the Executive Director's Contract was tabled until the January 20, 2011 meeting.

CONTACT INFORMATION:

Executive Director:

Keith Ryder

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6.0 Executive Director's Report

6.1. Orientation for new members/update for re-appointees

K. Ryder advised that 37 municipalities formed as an Association. The groups members were made up from municipalities within the Red Deer River Basin or who get their water from a regional water service. The Associations mandate is the quality of water and working towards a healthy water aquatic in the Red Deer River. R. Reckseidler asked what legislative power the Watershed Alliance has. K. Ryder stated that RDRMUG is made up of Elected Officials who can negotiate with Government, the Watershed Alliance does not. B. Shaw noted that the Watershed Alliance is an advisory body and the RDRMUG group deals with water use for municipalities. K. Ryder noted that his job is to research information that members can present to their Council's and any specific requests or discussions on the agenda he will work with the members on.

The Committee recessed at 2:39 PM and reconvened at 2:53 PM.

6.2. Review web-site

K. Ryder advised that he keep the website, rdrmug.ca, updated and current as possible. He noted that there are Links going right to Alberta Environment's website. He also noted that any community dealing with treated water the site takes you to Water System Works, which is kept up to date by Alberta Environment. The website: Members Area - user name: rdrmug and password: rdriver2010.

6.3. Update Contact List

K. Ryder asked everyone to fill in their contact slips.

Shaw, Campbell moved to accept the Executive Directors Report as presented. Carried unanimously.

7.0 Guest Presenter: *To be confirmed*

8.0 Municipal Project Review: *An opportunity for all representatives to share their current and future water/waste water projects*

Members round table reports tabled to January 20, 2011.

K. Ryder noted that the round table discussions are Committee members thoughts and asked if we want them on the minutes. Discussion followed on whether the discussions need to be included in the minutes. The members agreed that anyone with a major project could provide an update and that it should also be written out. K. Ryder will prepare a form so the project can be summarized.

9.0 Correspondence: *Handouts*

10.0 Next Scheduled Meeting Date: January 20, 2011

11.0 Adjournment – Lehman at 3:44 PM