

RDRMUG EXECUTIVE COMMITTEE

March 19, 2015 – Badlands Community Facility

10:30 – 11:45 - Lunch will be arranged

1. Call to Order:

2. Agenda

2.1. Additions

2.2. Approval

3. Minutes:

3.1. Review minutes from February 19, 2015

3.2. Business arising from minutes of February 19, 2015

4. Action Plan

4.1. Introduction of Rene Michalak, Project Lead Coordinator

4.1.1. Round table discussion with Rene on work plan (attached)

5. New Business

5.1. Alberta Water Smart Workshop: “Room for our Rivers” Flood Mitigation Infrastructure

5.2. Source Protection Update

5.3. Central Mountain View Advisory Group – Water Panel??

6. Review of Project Lead Coordinator Contact – In Camera

(Draft Contract will be sent under separate cover)

7. Additions

8. Next Meeting: Call of the Co-Chairs

9. Adjournment

RDRMUG EXECUTIVE COMMITTEE

Meeting Minutes February 19, 2015

1. Call to Order: 10:40 by Co-Chair J. Bota

Attendance: P. Churchill, J. Bota, G. Campion, A.M. Philipsen, R. Reckseidler, S. Grudecki, B. Shaw, D. Wyntjes, K. Ryder

2. Agenda: Approved

Motion: S. Grudecki

Carried

3. Minutes: From Dec. 4, 2014

No business arising from the minutes of Dec. 4, 2014

Motion: P. Churchill **Carried**

4. Project Lead Coordinator

Steering Committee reported that 6 applications had been received for the position. (Job posting was done nationally through universities, watershed groups, Canadian Water Resources Association and member municipalities. The Steering Committee advised that two applicants have been selected for interview and the interviews were planned for Feb. 26, 2015. A review of interview questions was discussed and fine-tuned.

The Steering Committee will report to the Executive Committee once interview process is completed.

Motion: R. Reckseidler to ratify the Steering Committee's decision(s) to proceed with hiring process **Carried**

5. Hart Water Management Report

A summary report of actions to date was received from Dick Hart, Hart Water Management. The report was reviewed by the Executive Committee and follow up is requested on issues that were initiated Sept. 2014 at the meeting with AESRD. These include discrepancies in allocations, follow up on action items with Todd Aasen. Comment in Crown Reservation process "With respect to municipal water supply servicing, the report recommends emphasis on regional systems". Clarification of this statement required.

Carried

6. Review of 2015 Operating Budget

6.1. K. Ryder provided an updated 2015 Draft Operating Budget with actual 2014 yearend figures included

6.2. Municipal funding requests: K. Ryder stated that he had been advised that the 2015 funding requests were sent out later than normal, however, these are now in the works and some payments have been received.

Motion: accept for information R. Reckseidler **Carried**

7. Next Meeting: Call of the Co-Chairs

8. Adjournment: 11:40 G. Campion **Carried**

Unapproved

**RDRMUG WATER QUALITY PROTECTION PLAN
GENERAL WORK PLAN - STRATEGY**

PREPARATION		TIMING: March 2015	
No.	Task	Action/Comment	Deliverables
P1	Adopt Terms of Reference		
P2	Form Steering Committee		
PHASE ONE		TIMING: March – May/June 2015	
No.	Task	Action/Comment	Deliverables
1.1	Approve Work Plan		
1.2	Form Working Committee		
1.3	Water Quality backgrounder	<ul style="list-style-type: none"> ▪ Why is water quality important? ▪ What are the Province's concerns and initiatives? ▪ Why is the RDRMUG pursuing this? 	Deliverable #1 (part)
1.4	Overview of existing watershed 'conditions'	<ul style="list-style-type: none"> ▪ Summarize RDRWA reports - State of the Watershed Report and Background Technical Report: Wetlands, Riparian Areas and Land Use ▪ Summarize reports from other agencies, organizations, sources ▪ Need to especially note issues: challenges; problems 	
1.5	Document municipal policies and actions	<ul style="list-style-type: none"> ▪ Assemble a comprehensive list of policies and regulations contained in all municipal statutory planning documents, land use bylaws, environmental action plans, etc. throughout the watershed ▪ Dialogue with all municipalities to record past and current actions by municipalities enabled by municipal planning and other documents to protect water quality ▪ Dialogue with municipalities to report reasons for action and non-action, successes and non-successes, major challenges and needs to assist/promote action 	Deliverable #1 (part)
1.6	Identify issues regarding and threats to water quality	<ul style="list-style-type: none"> ▪ Identify sources and materials ▪ Utilize reports by the RDRWA, municipalities, other agencies (e.g. Alberta Water Council, Alberta ESRD, etc.), water interest 'groups', conservation groups, Ontario experience, etc. ▪ Identify data/information gaps and the means to address gaps 	Deliverable #2

PHASE TWO		TIMING: June - October 2015	Deliverables
No.	Task	Action/Comment	Deliverables
2.1	Prepare for 'Consultation Forum'	<ul style="list-style-type: none"> ▪ Need to determine who to invite ▪ Need to determine format ▪ Need to determine expectations ▪ Need to consider how fits with RDRWA 'labs' 	
2.2	Consultation Forum	<ul style="list-style-type: none"> ▪ Source materials - Deliverables # 1 and 2 ▪ Key focus - municipalities to report reasons for action and non-action, successes and non-successes, major challenges and needs to assist/promote action/new actions ▪ Key focus - issues regarding and threats to water quality ▪ Key output – issues/threats priorities: 	Deliverable #3
2.3	Identify key goals and desired outcomes	<ul style="list-style-type: none"> ▪ Base this on the work by the RDRWA which identifies draft management goals and outcomes for land use, wetlands and riparian areas ▪ Research other documents regarding appropriate goals and outcomes ▪ Assess the list of 'potential' goals and outcomes and determine those most appropriate (at this time) for the strategy 	Deliverable #4
2.4	Identify suite of actions	<ul style="list-style-type: none"> ▪ Actions are to address issues and key threats to water quality while promoting sustainable urban and rural land use development ▪ Research literature, other watershed organizations, water organizations, government departments, etc. for action ideas ▪ Ideas are to address: Municipal land use planning 'tools'; required other management strategies and action; support and cooperation required by other agencies, groups, etc.; and ▪ Identify who should 'act' 	Deliverable #5
2.5	Prepare for 'Consultation Forum'	<ul style="list-style-type: none"> ▪ Need to determine who to invite ▪ Need to determine format ▪ Need to determine expectations ▪ Need to consider how fits with RDRWA 'labs' 	

PHASE THREE		TIMING: October to March 2016	Deliverables
No.	Task	Action/Comment	Deliverables
3.1	Consultation Forum	<ul style="list-style-type: none"> ▪ Source materials - Deliverables # 4 and 5 ▪ Key focus - municipalities to report reasons for action and non-action, successes and non-successes, major challenges and needs to assist/promote action/new actions ▪ Key focus - issues regarding and threats to water quality ▪ Key output – state of actions 	Deliverable #6
3.2	Prepare the draft Integrated Municipal Action Strategy	<ul style="list-style-type: none"> ▪ Prioritize planning and management actions ▪ Consider implementation actions, and develop an implementation plan/strategy ▪ Identify monitoring needs and action plan ▪ Establish a timetable to report on the progress of strategy implementation 	
3.3	Prepare for 'Consultation Forum'	<ul style="list-style-type: none"> ▪ Need to determine who to invite ▪ Need to determine format ▪ Need to determine expectations 	
3.4	Consultation forum (re: strategy)	<ul style="list-style-type: none"> ▪ Source materials - Deliverables #6 ▪ Key focus – key actions and priorities 	Deliverable #7
3.5	Revise draft Integrated Municipal Action Strategy	<ul style="list-style-type: none"> ▪ Source materials - Deliverables #7 ▪ Key focus – key actions and priorities 	Deliverable #8
3.6	Integrated Municipal Action Strategy finalization and approval.	<ul style="list-style-type: none"> ▪ Source materials - Deliverables #8 ▪ Approve RDMUG - (Municipal) Action Strategy 	Deliverable #9

Partners in the Process

The project process may include the following partners in the noted roles:

Who	Roles				
	Steering Committee	Working Committee	Information Input	Comment on Reports	Consultation Events
RDRMUG Executive Committee	■		■	■	■
Municipalities (all)			■	■	■
Municipalities (select)		■ (4 - 5)			
Regional Water Commissions			■	■	■
RDRWA (Director or staff rep.)	■	■ (1)	■	■	■
Government Dept's (all)			■	■	■
Government Dept's (select)		■ (1 - 2)			
Stewardship Groups (all)			■	■	■
Stewardship Groups (select)		■ (1)			
Conservation Groups (all)			■	■	■
Conservation Groups (select)		■ (1)			
Key Industry representatives		■ (2)	■	■	■

Note: Suggested representatives/resources

- City of Red Deer – head of environmental planning
- Lacombe County – head of environmental planning
- Settler Town/various regional water lines – water plant manager
- Drumheller – Ray or other?
- Nova or Sheerness rep.
- Alberta Environment and SRD